



Downtown Warrensburg

October 10th & 11th Vendor Form

PLEASE READ THE BURG FEST RULES & REGULATIONS CAREFULLY BEFORE COMPLETING APPLICATION.

The Burg Fest Committee reserves the right to assign booth spaces. Vendors accepted into Burg Fest will receive a confirmation email after their application has been reviewed and payment has been received from theburgfest@gmail.com. A vendor packet will be sent out via email two weeks prior to the event.

APPLICATION **DEADLINE: SEPTEMBER 12TH, 2025**

CANCELLATIONS MUST BE MADE BY AUGUST 8TH, NO REFUNDS WILL BE MADE AFTER AUG 8TH.

Contact _____ Phone _____

Business Name _____ Email Address _____

Address _____ Website _____

City/State/Zip _____

Type of Vendor:

- ☐ Artisan/Handcrafted (\$75) ☐ Commercial (\$125) ☐ Food Truck/Food Vendor (\$175)
☐ Downtown Warrensburg Business (\$50) ☐ Season Vendor - Farmers Market (\$50)
☐ Community Group (\$50) ☐ Non Profit Organization (\$50)

Number of Spaces: Multiple the vendor type amount by the number of spaces

***Downtown Warrensburg Businesses, Farmers Market Vendors, Community Group and Non Profits can apply for 2 spaces MAX.**

- ☐ One Space - 10x15 ☐ Two Spaces -10x30 ☐ Three Spaces - 10x45

Electricity Requirements: ONLY Commercial and Food Vendors can apply for 220

- ☐ No Electricity(\$0) ☐ Generator (\$0)

- ☐ 110 Hook Up (\$50) ☐ 220 Hook Up(\$75) (Circle one: 30 AMP or 50 AMP)

****Food vendors using a generator must use your generator for power during the entire festival including all overnight hours.****

Water: You must only request water if you will be hooked up the entire time of the event

- ☐ Yes (\$25) ☐ No (\$0)

Booth Description: List ALL items to be sold, displayed or given away, games to be played and music devices to be used. If you are a Food Truck/Food Vendor, please include truck/trailer size, serving window side or if you will be using a tent for serving.

Water: There is a very limited supply of direct hook up water sources in the festival area. All requests will be granted based on vendor booth requests and festival set up. All vendors that are granted access to water must supply their own water hoses.

Electricity: Some booths using electricity will require “pigtailes” to connect. The pigtailes must be returned in good working order at the conclusion of the event or a \$60 fee will be assessed. Access to electricity is limited and will be assigned at the discretion of the committee. All vendors must use 12 gauge cords. To better aid in providing adequate electricity, please list ALL items you will be plugging into an outlet:

*Please note that no tables, chairs, or tents are provided. Street lighting is limited.
**Food Vendors must be set-up by 2:00 p.m. on Friday. All food vendors must complete a Food Establishment Permit Application from Johnson County Community Health Services (JCCHS). A form must be on file with JCCHS. Contact them at 660.747.6121 or johnsoncountyhealth.org. Food vendors will be inspected by JCCHS and the Warrensburg Fire Department on Friday afternoon.

Check-in:
Trailers (staying on location) Check-in Friday, October 10th at 10:00 a.m. – 12:00 p.m.
All other Vendors Check-in Friday, October 10th at 12:00 p.m. – 2:30 p.m.

The Burg Fest Committee reserves the right to limit the number of each type of business. Festival is rain or shine. Rude behavior toward festival organizers, officials or festival guests will not be tolerated and you will be asked to leave.

Now on, _____(date), as partial consideration of participating in the 2025 Burg Fest, I _____, hereby agree to indemnify and hold the City of Warrensburg, Warrensburg Main Street, and any other entity and their respective agents and employees associated with the event, from and against any and all liability arising out of actions by the above listed entities harmless from and against any and all liability, claims, damages, losses, fines and and/or expense, including, but not limited to attorney’s fees, resulting from or arising out of a related personal injuries, loss of, or damage to, property or involving any impairment of, or damage to property because of my participation in Burg Fest. I acknowledge that I have freely and voluntarily entered into this agreement and that I have read and understand this agreement and the Rules and Regulations in their entirety.

A completed application is a contract to exhibit, if accepted. No refunds will be made for cancellation after **August 8, 2025.** not for removal for cause or inclement weather. Burg Fest is an outdoor event and the Burg Fest Committee may, in its sole discretion, cancel part or all of the event because of extreme weather, such as flooding, windstorm or other conditions we determine may be hazardous to artists, patrons or event staff. Burg Fest, City of Warrensburg or Warrensburg Main Street shall not be responsible for damages caused by acts of God or any third party.

I have read the enclosed 2025 Burg Fest Rules & Regulations and agree to be bound thereto as a condition to my being a vendor at Burg Fest.

____ Yes, I will stay within the confines of my assigned booth at all times. Any sales and/or solicitations will remain inside my booth.

____ I understand that my booth must be manned ALL vending hours of the festival and must be completely removed from the festival area by 10:00 a.m. on Sunday, October 12th.

Participant Signature

Date

Make checks payable to *Warrensburg Main Street*. Return forms and payment to:

Warrensburg Main Street, 125C N. Holden Street, Warrensburg, MO 64093. Payment must be received before your booth space is reserved. Application deadline for regular pricing is August 8, 2025. All applications must be submitted by September 12, 2025. Contact Warrensburg Main Street, Inc. office at 660-429-3988 for more information.



Sponsored by Warrensburg Main Street